

## A Cappella Festival Registration Instructions

Visit [msvma.org](http://msvma.org) for A Cappella Festival dates and locations.

### To Register for A Cappella Choir Festival

1. Log in to [msvma.net](http://msvma.net)
2. Select CHORAL FESTIVAL and click on ADD EVENTS
3. Select the festival that your students will be attending
4. Fill in all information on the event registration page.
5. Click the ENTER FESTIVAL button at the bottom of the page to save your information
6. Repeat steps 2-5 for each event
7. After all events have been entered and before the deadline, generate your invoice under DISTRICT INVOICE on the left side menu
8. Before the deadline (April 15), click the SUBMIT button to complete your application
9. Click the PRINT button to produce your invoice
10. **Mail both the signed invoice and a school or director check** by the postmark date of April 15, 2019 to:

MSVMA OFFICE, P.O. Box 1131 Big Rapids, MI 49307

Julia Holt  
Vocal Music Director, Utica Eisenhower High School  
MSVMA State Events Scheduling Coordinator  
MSVMA Treasurer  
[juliaholt@msvma.org](mailto:juliaholt@msvma.org)